



Equipping Leaders for the Next Generation

Since 1975

Re-Registration Packet

(for current students all campuses)

2017/2018 School Year

**Now including
Evansville Christian High School**

A-Rated, Four-Star School
by Indiana Department of Education

Fully accredited by the State of Indiana, AdvancED,
and the Association of Christian Schools International

www.EvansvilleChristian.org
812-477-7777

Re-Registration Dates

Jan. 17, 2017 Re-registration opens for current families, including new siblings.

Feb. 7, 2017 Annual Open House - all campuses.
Enrollment opens to the public.

Families are encouraged to re-register early; after Feb. 6 all spots open to the public.

Re-Registration Process and Checklist

*** * * * * A New Student Application Packet must be completed for new siblings * * * * ***
Do NOT use the enclosed forms for a new student.

Step 1: Account Balance

Be sure your account is paid up-to-date. Re-registrations will not be accepted on an account with a balance due.

Step 2: Submit Re-Registration Materials

To reserve a spot, the following must be submitted, **as a complete package**, to the school office in person (not accepted via mail except in unusual circumstances and with prior approval):

- ✓ Completed Re-Registration & Financial Commitment Form (one per student)
- ✓ Student Commitment Form (all students entering 6th grade and new 7th -10th grade students)
- ✓ Payment of non-refundable Commitment & Registration Fees

Step 3: Pay Book/Supply & Technology Fees

Non-refundable fee payments are due June 1st and July 1st. Both payments may be made in June. If the ACH payment option is established (form is required), then the fees will be paid via ACH in June and July.

- ✓ June 1st book/supply & technology fee payment
- ✓ July 1st book/supply & technology fee payment

Step 4: Submit Physical Forms – returning students entering Kindergarten, 6th grade, and 9th grade only

Completed Physical Forms are due by the FIRST day of school as required by the Indiana Dept. of Health:

- ✓ Physical Examination and Immunization Record Form

Step 5: High School Course Selection – high school students only

High School Course Selection will be completed in February/March for enrolled students. Graduation requirements and a complete list of courses are available on our website and in the Family Handbook.

Step 6: Submit Optional Forms

School Choice & Tuition Assistance (deadlines apply) – ECS is a participant in the Indiana School Choice programs including vouchers and special opportunities for kindergarten students. In addition, ECS administers a tuition assistance program primarily for families who do not qualify for the State programs. These programs work together to provide families with a choice of the best school to meet their needs and support their values. We encourage all families with potential financial needs to inquire about the programs. Contact the school office for current information and applications.

Bus Transportation Form (due by June 1st) – A Bus Transportation Form must be submitted to the school office by June 1st to be considered for service (only between campuses). Space is available on a first-come, first-served basis with priority given to families with students at multiple campuses.

If you have any questions regarding the re-registration process, please contact:
Business Manager at (812) 477-7777 or email: office@evansvillechristian.org